

*Club Roma provides three scholarships through a competitive application process, for college or university candidates. The scholarship is designed to provide monetary awards for the children of members to further their education in any post-secondary institution. Each award is in the amount of \$1,00.00. The successful applicant must successfully meet all the application criteria and they will be evaluated based on grades, Club Roma participation, school extracurricular activities and community service. Any incomplete information during the application process, or deviations from the process outlined here, may result in disqualification.*

---

### ~ Eligibility Criteria ~

- This application is to be completed by students who has applied to enrolled in their first term of college, or university. The program of enrollment must be a program of one year or more in length.
- The applicant must submit a proof of application for enrolment as a full-time student in an accredited university or college program for the fall of the eligibility year and a plan of study.
- A copy of the official secondary school transcript as of March 1<sup>st</sup> of current year must accompany the application.
- Applicant must submit a minimum 500-word typed essay outlining: 1) why you have chosen to pursue higher education and 2) why you should be awarded this scholarship.
- The applicant must be a member or child of a member of the Club Roma in good standing in the application year.
- Forward the following to the Club Roma Scholarship Committee, Club Roma, 125 Vansickle Rd., St. Catharines, ON, L2S 3W4 no later than the **1st of April**.
  - Please seal application in an envelope. (Note: ANY APPLICATIONS POSTMARKED AFTER April 1<sup>st</sup>, WILL NOT BE REVIEWED. NO EXCEPTIONS.)
  - Include any other documentation supporting your extracurricular or community service activities.

### ~ APPROVAL PROCESS ~

1. All applications will be submitted by April 1<sup>st</sup>.
2. The Scholarship Committee will review all applications and evaluate the applications based on the set criteria.

3. The Scholarship Committee will recommend the successful applicants to the Board of Directors for approval.
4. The successful applicants will be selected and notified prior to the Club Roma Anniversary Gala. The successful recipients will be invited to attend the Club Roma Anniversary Gala where they will be presented with their award.

**~ SCHOLARSHIP APPLICATION FORM ~**

*Applicant*

Applicant's Name	
Home Address	
Applicants Date of Birth	
Applicants Telephone Number	
Applicant's Email Address	

List the name(s) of the Club Roma member(s) who qualify you to be an applicant. Indicate their relationship to you. (Indicate if you are a Club Roma member)

Full Name	Relationship to Applicant

Please list all secondary schools you attended and dates of attendance:

Secondary School Name	City	Dates of Attendance

What date did you or will you graduate from secondary school?

*Involvement with the Club Roma*

Please indicate in the table below any participation or involvement you have had in the Club Roma.

Activity	Duration	Provide specific details about level of involvement/ participation

*Extracurricular Activities*

Please list in the table below all extracurricular activities, including community service, in which you participated.

Activity	Duration	Provide specific details about level of involvement/ participation

If you have received or will receive any awards for academic achievement, extracurricular achievement, etc., please describe below:

---

*Post-Secondary Education*

---

Name of post-secondary institution you plan to attend:

Post-Secondary School Name	City	Date of Attendance

Name of course or program in which you plan to enrolled in:

What are your vocational goals? What are your plans after school?

---

*Essay Component*

---

- Please write and attach an essay on why you have chosen to pursue higher education and why you should be awarded this scholarship. The essay must be at least 500 words, typed and double spaced.

---

*Declaration of Application*

---

I \_\_\_\_\_ (*print applicants name*) hereby declare that all statements made by me in this application are true, correct and complete. I understand that if any of these statements are found to be false, this application will be null and void. Furthermore, I give my consent to the Scholarship Committee to investigate the information in this application and any school records that pertain to my eligibility for the scholarship award.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

\* Note: All information supplied by the applicant will remain confidential.

---

### Checklist

---

- Based on the award criteria, I qualify for this scholarship.
- I have completed this Scholarship Application Form.
- I have submitted proof of enrollment to a Post-Secondary School
- I have provided a copy of my transcript
- I have submitted an essay meeting the essay criteria
- I have signed and submitted the *Declaration of Application* document

---

### Award Evaluation Weight

---

The application evaluation is based on a points system to ensure fairness for all applicants. There are five main parts. The first part is the percentage grade you have received from an accredited post-secondary educational institution (100 points), the second is based on your involvement in the Club Roma (15 points), third is your essay (60 points), the fourth is volunteerism (15 points), and fifth is the proper completion of all parts of the application form (10 points). The highest possible score is 200 points. The five applicants with the highest total score attending a college or university will be award the scholarships.

Academic Grade (100 pts.): The applicant's average grade of their first term of study at a post-secondary school will be weighted out of 100 points.

Essay (60 pts.): The essay will be assessed using the following point system:

- 30 points for addressing the essay topic.
- 10 points for tone, word choice, how the subject matter is presented and how arguments/points are made and supported.
- 10 points for overall presentation: proper introduction, logical and coherent presentation of subject matter and logical, proper conclusion, and any supporting material will be reviewed, if necessary.
- 10 points for writing style, grammar, spelling, sentence structure and cohesion of paragraphs, etc.
- Any plagiarism will result in a zero score for this section and a possible exclusion from the award altogether.

Involvement in the Club Roma (15 pts.): The applicant will list what they believe is appropriate to this section. This may include items such as membership in committees, volunteering at events, attending/participating in events, or employment at the club, etc. The applicant will be evaluated on the extent and quality of their involvement.

Volunteerism (15 pts.): The applicant will list what they believe is appropriate to this section. The applicant will be evaluated on the extent and quality of the volunteer activities.

Application Completion (10 pts.): If the application is completed as required the applicant will automatically receive ten points. Any missing information will lower the score.

If you have any questions or need any clarification on any part of this application. Please email the main office at [admin@clubroma.ca](mailto:admin@clubroma.ca) or call 905-682-7621 and they will put you into contact with Scholarship Committee Chair.

*Good luck to all applicants!*